

**CANTERWOOD HOMEOWNERS ASSOCIATION**  
**APPROVED Minutes of the Board of Directors Meeting**  
**August & September Combined Board Meeting**  
**SEPTEMBER 7, 2017**

**1. Call to Order/determination of Quorum**

Meeting was called to order at 9:10am

Board Members Present: Joe Jackowski, Sue Barrett, Russell Tanner, Ellen Hedglin and John Flaherty

Board Members Absent: None

Also present: Meleanie Guerrero, Site Manager

**2. A)** As a quorum was not present at the August 22, 2017 Board meeting, and most Board members were not going to be able to attend the scheduled September 26, 2017 meeting, it was decided to have a combined August/September Board meeting on September 7, 2017.

**B)** Approval of the Minutes of the Board of Directors Meeting held July 25, 2017. *On a Motion made, seconded and unanimously passed the above Minutes were approved as submitted.*

**3. Open Forum - None**

**4. Site Managers Report**

**Asphalt/Crack sealing:** Work was done on 9/5-6. Once completed, Site Manager will request to have Dick Day review work completed.

**RV Storage lot:** Site Manager has scheduled to have the RV Lot cleaned up and then will schedule to have Handyman re-mark all stalls.

**5. Actions Taken by the Board via Electronic Means since Last Board Meeting**

A) Email vote appointing Jeffrey Waters to ACC - *A Motion was made, seconded and passed to ratify this proposal.*

B) Email to all Committee members regarding rotating chair - *A Motion was made, seconded and passed to ratify this proposal.*

C) Email to all residents regarding open position on ACC - *A Motion was made, seconded and passed to ratify this proposal.*

D) Letter to resident regarding fence variance request, stating information needed to make final decision - *A Motion was made, seconded and passed to ratify this proposal.*

**6. President's Report**

A) Joe Jackowski reported the following:

○ Payment has been received from Arroyo

○ Request new check from Blomberg, which will be applied to Arroyo account

B) Review 8/24/17 letter from FFTH. It was discussed that if FFTH rejects the offer, that it goes back to original penalty amount. *A Motion was made, seconded and passed to have Joe Jackowski put together info for attorney Mark Roberts so that he can draft a letter to the FFTH.*

7. **Committee Reports/minutes**

- A) Architectural Control Committee - No report
- B) Finance - No report
- C) Grounds - No report
- D) Security - Appointment of Dennis Quilio to the Security Committee: *A Motion was made, seconded and passed to appoint Dennis Quilio to the Security Committee.*
- E) Riding Club - No report
- F) Technology+Communication Committee: No report
- G) Physical Plant - No report
- H) Emergency Preparedness Committee - No report
- I) Nominating Committee - Site Manager to send out an email requesting nominations for the 2018 Board of Directors. Mention in email blast that meeting times may be changed to accommodate work schedules.

8. **Treasurer's Report**

- John Flaherty reviewed the collection accounts.
- Discussion was had regarding the Canterwood Club account. It was discussed that we should have a Certificate of Insurance on the maintenance buildings. Joe Jackowski will request from Brent Cohen.

9. **Unfinished Business**

A) **Rules & Regulations Review - Sue Barrett:**

- i. **Parking Regulations:** The Board reviewed and discussed this policy. *A Motion was made, seconded and passed unanimously to approve the Parking Regulation Policy as revised with effective date of 9/7/2017.*
- ii. **Recreational Vehicle Storage Lot Regulations:** The Board reviewed and discussed Increasing the monthly price and it was requested that research be done regarding any changes that can be made to the pricing of the spaces. Also to review the costs associated with the RV lot. *A Motion was made, seconded and passed unanimously to approve the Recreational Vehicle Storage Lot Regulations as submitted with effective date of 9/7/2017.*
- iii. **Skateboarding Regulations:** The Board reviewed and discussed this policy. *A Motion was made, seconded and passed unanimously to approve the Skateboarding Regulations as revised with effective date of 9/7/2017.*
- iv. **Solar Energy Panels:** The Board reviewed and discussed this policy. It was suggested that it should be rewritten as a Guideline and placed in the Residential Guidelines, referring to item in the Appendix. *A Motion was made, seconded and passed unanimously to approve the Solar Energy Panels Policy as submitted with effective date of 9/7/2017.*

B) **Discussion of "Forested Edge" Mike Mauss, Div 4, Lot 50:** Joe Jackowski and Brent Cohen discussed ClubCorp's position on pathways from homes to the golf course. He is uncomfortable with a pathway to the golf course, but is OK with landscape to golf course. It is not likely that a variance would be granted to a pathway to the golf course. Mr. Mauss has not responded to the Board letter or the ACC request.

Action:

C) **Discussion of resident Mehlert and lien possibilities:** Resident has reforested the common area as requested and wants to request a reduction in fines. Another issue that has come up, is the barn on the property that has turned into a golf instruction area. Mr. Mehlert is waiting for Pierce County response.

**10. New Business**

- A) Graf limbing in Common area:** Joe Jackowski gave a recap of the unauthorized tree limbing done on Graf's property and the HOA Common area. The pond is now visible and could cause a liability to the HOA. The Grounds Committee is putting together a restoration plan for the common area.

**11. Adjournment**

Meeting was adjourned at 11:14am

Next meeting is scheduled for Tuesday, October 24, 2017