

**CANTERWOOD HOMEOWNERS ASSOCIATION**  
**APPROVED Minutes of the Board of Directors Meeting**  
**AUGUST 21, 2018**

**1. Call to Order/determination of Quorum**

Meeting was called to order at 2:05pm

Board Members Present: Joe Jackowski, Sue Barrett, Paul Gift, and Ellen Hedglin,

Board Members Absent: Russell Tanner and John Flaherty

Also present: William Thelen, Canterwood resident - Penalty appeal  
Phillip Purdy, Canterwood resident - Penalty appeal  
Meleanie Guerrero, Site Manager

2. Approval of the Minutes of the Board of Directors Meeting held July 31, 2018. *On a Motion made, seconded and passed the above Minutes were approved with changes made to 3A.*

**3. Open Forum -**

**A) William Thelen - Penalty Appeal:**

- Mr. Thelen gave a recap of his building process and reviewed the penalty that was imposed. The Board and Mr. Thelen discussed the imposed penalty and why it was posted. The following Motion was made, seconded and passed unanimously: *The Board is affirming the ACC's decision of requesting an additional \$5000 as a restoration deposit. The ACC mistakenly described this amount as a fine, it is not a fine, but a restoration deposit. This \$5000 will remain on residents account as imposed.*

**B) Phillip Purdy - Penalty Appeal:**

- Mr. Purdy gave his recap of why he feels his speeding penalty should be reversed. He asked if the speed trailer has been calibrated and if it's accurate. The Board thanked Mr. Purdy for his time and discussed his appeal request. The following Motion was made, seconded and passed unanimously: *The Board has agreed to rescind the speeding penalty that was imposed against residents account. The July 31, 2018 letter will serve as the residents first speeding notice, any future infractions by Mr. Purdy or any family member in his home will result in a penalty.*

**4. Site Managers Report**

- The Site Managers report was reviewed with the Board.

**5. Actions Taken by the Board via Electronic Means since Last Board Meeting**

- A)** Approval to order and place Speed signs according to map provided by Sue Barrett. *A Motion was made, seconded and passed to ratify this recommendation.*
- B)** Approval to send out email from Board stating what progress is being made regarding speed issue. *A Motion was made, seconded and passed to ratify this recommendation.*
- C)** Approval to accept Cannon Companies additional asphalt work. *A Motion was made, seconded and passed to ratify this recommendation.*

**6. President's Report - No report**

**7. Committee Reports/minutes**

- A)** Architectural Control Committee
  - i. Sue Barrett reported that the Tree removal request form has been updated and arborist language has been added.
- B)** Finance - No report

- C) Grounds
  - i. **Request for increase in irrigation budget:** The Grounds Committee is requesting an increase in their irrigation budget in the amount of \$3,000 for additional repairs. *The following Motion was made, seconded and passed: The Board has approved an increase of \$3,000 for the 2018 Irrigation budget.*
- D) Security
  - i. **PCSD agreement:** The Board reviewed and discussed the agreement. The Board feels they need more details. Joe Jackowski will contact PCSD with questions to be answered.
  - ii. The Board reviewed a letter from Canterwood resident regarding PCSD. There will be no formal reply.
- E) Riding Club - No report
- F) Technology+Communication Committee - No report
- G) Physical Plant - No report
- H) Emergency Preparedness Committee - No report

**8. Treasurer's Report**

- A) The July 2018 financials were not reviewed/discussed as Treasurer John Flaherty was not present at this meeting.

**9. Unfinished Business**

- A) **Discussion of "Forested Edge" as in Residential Guidelines. :** Rollover to September 25 Board meeting.
- B) **Solicitation Policy Draft:** Rollover to September 25 Board meeting.
- C) **Return of \$1500 to Jeff Mehlert - Reforestation satisfied:** Before a decision is made on this matter, the HOA Board will review the restoration in person. Rollover to September 25 Board meeting.
- D) **4th of July update on Fireworks - concerned residents:** Rollover to September 25 Board meeting.

**10. New Business**

- A) **Resident appeal of speeding penalty:** The Board reviewed and discussed this item. The following Motion was made, seconded and passed unanimously: *The Board has agreed to rescind the speeding penalty that was imposed against residents account. The July 31, 2018 letter will serve as the residents first speeding notice, any future infractions by Ms. Wong or any family member in the home will result in a penalty.*

**11. Adjournment**

- Meeting was adjourned at 4:37PM
- Next meeting is scheduled for Tuesday, September 25, 2018