

CANTERWOOD HOMEOWNERS ASSOCIATION
APPROVED Minutes of the Board of Directors Meeting
JUNE 27, 2017

1. Call to Order/determination of Quorum

Meeting was called to order at 2:09pm

Board Members Present: Joe Jackowski, Ellen Hedglin, and Sue Barrett
Russell Tanner and John Flaherty via PhoneCom.

Board Members Absent: None

Also present: Clint Blomberg, Canterwood Resident
Meleanie Guerrero, Site Manager

2. A) Approval of the Minutes of the Board of Directors Meeting held May 23, 2017. *On a Motion made, seconded and unanimously passed the above Minutes were approved as submitted.*

3. Open Forum

A) Clint Blomberg - Tree Removal Appeal: Mr. Blomberg gave a brief synopsis of his request to have his matter resolved. Joe Jackowski stated since requests for tree removal were done jointly, he is not sure if this issue can be resolved separately. Joe stated he will speak to the HOA attorney to see if possible to split tree removal. Joe and Mr. Blomberg will plan to meet on Thursday, July 29th at 9:30am to discuss outcome.

B/9B) Bob Stockton - ACC discussion re: Residential Guidelines changes: In regards to section 5.2, Bob Stockton stated that the ACC feels that tree removal/limbing still needs to be regulated. It was suggested that the ACC review the Guidelines and come up with alternate wording to present to the Board at their next meeting.

4. Site Managers Report

A1) Split Rail Fence repair: Site Manager reported that once a split rail fence is down/rotted, the HOA is not required to replace/repair it. The Board stated that once the fence is down, the county plaque should be mounted on a permanent, metal post. The Board is declaring a policy on split rail fencing. *The following Motion was made: The HOA does not plan to replace split rail fencing. The fence is solely for purposes of delineating wetlands. County signs will be placed on metal posts as required by county regulation. Discussion was had and Board member Sue Barrett stated that the fence has a purpose to hold back underbrush. It was also stated that if a resident wants to replace the fence at their cost, that would be approved. The Motion was seconded, and passed with 3 in favor, 1 opposed.*

5. Actions Taken by the Board via Electronic Means since Last Board Meeting

- A) Email to Nick Jerkovich, Phillips and Brad Smith re: Drainage issue- *A Motion was made, seconded and passed to ratify this proposal.*
- B) Girl Scout request for clothing drive - *A Motion was made, seconded and passed to ratify this proposal.*
- C) Board response regarding Resident payment of fine - *A Motion was made, seconded and passed to ratify this proposal.*
- D) Playground Savings Account Closed - *A Motion was made, seconded and passed to ratify this proposal.*

6. President's Report

- Joe met with Club Manager, Brent Cohen and discussed the following:
 - Payment of club account, particularly the property taxes
 - Brent stated that the club plans on building more tennis courts up on the hill behind parking lot and placing a bubble over the current courts.
- Joe stated that he and other Canterwood residents had a meeting regarding the Harbor Hill wetland issue. Another wetlands study may be coming, but the city and developer state that permits were done in a timely fashion and the appeal time has passed.

7. Committee Reports/minutes

- A) Architectural Control Committee - No report
- B) Finance - No report
- C) Grounds:
 - i. Final bark project on Baker Way looks great
 - ii. Grants: The Board is not interested in a grant request due to the fact that it would require a grant writer. If the Grounds committee needs more funds for special projects, it is requested that they obtain quotes and bring to the HOA Board for review on a case by case basis.
- D) Security - No report
- E) Riding Club - No report
- F) Technology+Communication Committee: No report
- G) Emergency Preparedness Committee - No report
- H) Physical Plant - No report

8. Treasurer's Report

- A) **Financial Statements:** Treasurer John Flaherty had to end his call with the Board meeting, so no finance report was given.

9. Unfinished Business

- A) **Rules & Regulations Review - Sue Barrett:**
 - i. **Member Disciplinary Policy:** The Board requests that this item be tabled until the next Board meeting.
 - ii. **Fireworks:** The Board reviewed and discussed this specific rule. *A Motion was made, seconded and passed unanimously to approve the Fireworks policy as stated with effective date of 7/27/2017.*
- B) **Review Residential Guideline revisions - Sue Barrett:** This item was discussed in the Open Forum item 3B.
- C) **Letter from Arroyo's attorney and HOA attorney response:** The Board reviewed the draft letter from HOA attorney Mark Roberts to Arroyo's attorney. *A Motion was made, seconded and passed unanimously to instruct attorney Mark Roberts to go ahead with revisions that the Board discussed and send out letter as soon as possible.*
- D) **LED street lights upgrade:** The Board was not able to find the area that Jerome Geissler had mentioned that had these type of LED lights. Site Manager will contact Jerome for exact location.
- E) **First Fairway Townhomes draft letter:** The Board reviewed the draft response letter from President Joe Jackowski to the First Fairway Townhomes. *A Motion was made, seconded and passed unanimously to send out the approved draft letter as written.*

10. New Business

- A) **Race for a Soldier Annual approval:** The Board reviewed the 2017 request letter. *A Motion was made, seconded and passed unanimously to approve the 2017 Race for a Soldier request.* Site Manager will send out approval letter.

- B) Safety at Baker Way and Old Stump Dr NW:** There is a concern about drivers speeding down Baker Way. Should stop signs and/or speed bumps be placed on this stretch of road? The Board is requesting that the Security Committee revisit the concerns and come back with a recommendation to reduce the speeding in this area.
- C) Golf course dumping sand on 47th Ave Ct NW:** The Board discussed the concerns of the golf course dumping of sand. It would be allowed, but keep this area tidy and not allow sand to go into the storm drain. Joe Jackowski stated he will talk to Brent Cohen about this matter at their next meeting.
- D) Review asphalt patching and crack fill quotes:** The Board reviewed the 3 quotes that had been received. The Board requests that the Site Manager send these quotes to Dick Day for review and then send his response to Board for final decision of asphalt vendor.

11. Adjournment

Meeting was adjourned at 5:34PM

Next meeting is scheduled for Tuesday, July 25, 2017