Lot#:_____ Div.#:_____

ACC CHECKLIST
PLEASE READ THE ACC GUIDELINES PRIOR TO SUBMITTING PLANS TO THE ACC

OWNER(s):_____PHONE #'s:_____

BUILDER:_____PHONE #'s:_____

[ ] 1. Ribboned and sidelines - Upon **submittal of plans, lot sidelines should be strung with ribbon and the ribbon should remain up during construction.** The "limits of clearing" shall be defined with a 4 foot high ribbon on the sides and back of the lot. All trees to remain shall be marked by ribbon also. **The ACC will view the lot the same day as they review the plans.**

[ ] 2. Site Plan – The site plan shall show the proposed location of the structure on the lot with all setback and buffer areas clearly delineated, proposed grading, decks, patios, driveways, drainage, and any other outside structure. Driveways at the street should be kept at a minimum to reduce impact. . The site plan shall be to scale on a minimum of 11x17 paper. **Please provide two copies.**

[ ] 3. Construction Plans- **Two full size drawings** with all elevations and one set of floor plans are requested. A full set of construction drawings are not required.

[ ] 4. Cross section and grading plan – The cross section and grading plan must include an annotated version with a written description of changes or modifications in the topography including quantities of soil to be used for fill, to be removed or to be moved as well as the finish elevations and topography as a cross-section through the lot. The drawing will be from lot line to lot line and be through the area with the most change in grade. Special attention will be given to fairway sites as they border the golf course. Side yard relationships are also very important.

[ ] 5. Preliminary Landscape plan – Preliminary Landscape plan shall show proposed landscaping to identify lawn and planting areas, hard surfaces for driveways, patios and walkways, outdoor lighting and any grading necessary. The preliminary landscape plan shall also include a detailed drawing and description of buffer remediation, in situations where the ACC has approved disturbance of the natural buffer for clearing and/or construction. The preliminary landscape plan shall be to scale on a minimum of 11x17 paper. **Please provide two copies.**

[ ] 6. Septic or STEP Design – A copy of the Septic design or a copy of the sewer availability letter shall be provided.

[ ] 7. Exterior Materials-INCLUDE SAMPLES AND/OR PICTURE

[ ] Masonry _____-Brick, Stone, Block (Premier).
[ ] Siding_____- Cedar, Dryvit, Brick, Stone (Premier), etc. Engineered products may be approved with careful use of color and roofing material and a preponderance of Premier material.
[ ] Roofing: _____-Tile (Premier)
_____-Cedar Shake (Premier)
_____-Composition Roof (Certainteed Presidential or comparable/better quality) (Comodity)

[ ] 8. Exterior Colors- INCLUDE SAMPLES

[ ] Siding _____
[ ] Trim _____
[ ] Masonry _____
[ ] Roofing _____

[ ] 9. Builder Approval- Builders must be approved by the ACC. There will be a $500.00 fee for approval of a new custom or spec. builder. A $5,000 completion deposit will also be required of all NEW builders.

[ ] 10. Building Review Fee- $650.00. Make payable to Canterwood Homeowners Association- This fee helps cover cost for the review process and administration of the ACC.

[ ] 11. Approximate Start Date of Construction is: _____

[ ] 12. Final Landscape plan- Must be submitted prior to implementing final landscape. Plans must be drawn to scale and include: house, plantings, driveways, patios, decks, play equipment, exterior lighting, hot tubs . . . etc. Parking strips along the street will be limited in size and length. The landscape plan shall be to scale on a minimum of 11x18 paper.

The Board of Directors may approve upon special request a variance to these guidelines. Such variance and the consideration will be recorded in meeting minutes. Approval by the Board of Directors of any plans, drawings or specifications shall not be a waiver of the right to withhold approval of any similar plan, specification or matter submitted for approval. It is the responsibility of the homeowner or builder to draw attention to any potential variances to the guidelines or CC&R's when submitting plans for approval.

THIS CHECKLIST SUPERSEDES COLORS AND MATERIALS ON THE CONSTRUCTION PLANS.
I have received a copy of the ACC GUIDELINES.

_____ _____
Homeowner Signature **Date**